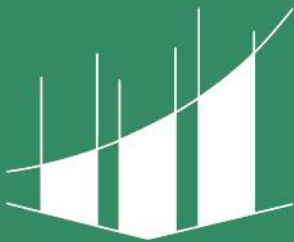


RULE

**REFERENCE TO ACCREDITATION
BY CLIENTS**

2025-11-11

VERSION 2.0



BCCA

Description of the document application scope			
Certification system (AAA)	Product family (BBB)	Sub-family (BB)	Description
All	All	-	All schemes under accreditation

Registration number	Not relevant
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Version ¹	Version date	Author	Subject of the version	Approval by ABC+G
2.0	2025-11-13	JFL	§3 – Update of the reference to the BELAC 2-001 reference document (removal of version number) §4 – Addition of EN/ISO IEC 17025 accreditation §6.2.4 – Addition of a paragraph for Clients under EN/ISO IEC 17025 - Minor editorial corrections	2025-12-02
1.0	2025-05-11	SAG	1st edition	2021-05-19

¹ The French version of this document is the reference for any differences noted with a version in another language.

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1 OBJECT AND SCOPE OF APPLICATION

The present document sets the rules that the Client must respect if he wishes to refer to the accreditation of BCCA.

In addition to these general rules, certain additional obligations may arise from other rules specific to a given certification scheme.

2 TERMINOLOGY

- **Accreditation:** Attestation granted by a third party related to a body for conformity assessment, such as a laboratory, an inspection or a certification body. This certificate is granted by an accreditation body after a thorough assessment based on internationally recognized requirements; it conveys the formal demonstration of the competence of the organization to carry out specific tasks relating to conformity assessment.
- **BELAC logo:** The BELAC logo is the figurative representation of BELAC. It has been officially registered at the BENELUX Office of Trademarks.
- **BELAC symbol:** The BELAC symbol is the BELAC logo accompanied with the number of the accreditation certificate of the accredited body including the reference to the concerned accreditation field.
- **BELAC:** Belgian third-party accreditation body. It is placed under the responsibility of the FPS Economy, SMEs, Self-Employed and Energy.
- **Client:** Legal or natural person holder of a certificate issued by BCCA.

3 REFERENCE DOCUMENTS

- Document BELAC 2-001 “Rules governing the reference to BELAC accreditation and BELAC signatory status of international multilateral agreements/recognitions” (BELAC).

4 ACCREDITATION OF BCCA

For certain activities and schemes, BCCA has an accreditation granted by BELAC. This accreditation confirms conformity with international standards that set the requirements for bodies performing conformity assessment tasks.

For BCCA, this concerns in particular:

- EN ISO/IEC 17025 “Conformity assessment – General requirements for the competence of testing and calibration laboratories”;
- EN ISO/IEC 17020 “Conformity assessment – Requirements for the operation of various types of bodies performing inspection”;
- EN ISO/IEC 17021-1 “Conformity assessment – Requirements for bodies providing audit and certification of management systems – Part 1 : Requirements”;
- EN ISO/IEC 17024 “Conformity assessment – General requirements for bodies operating certification of persons”;
- EN ISO/IEC 17065 “Conformity assessment – Requirements for bodies certifying products, processes and services”.

The validity of the accreditation certificates and the associated scope can be checked on the BELAC website: <https://economie.fgov.be/en/themes/quality-and-safety/accreditation-belac/accredited-bodies>.

For the certification of products, processes and services, the detailed scope of accreditation according to EN ISO/IEC 17065 can be consulted on the BCCA website itself: <https://www.bcca.be/en/about-us/accreditation>.

BCCA is registered by BELAC under the accreditation number **021**.

For activities that fall within BCCA's scope of accreditation and that were executed in accordance with the terms of accreditation, the reports and certificates refer to BCCA's accreditation.

On certificates, this is achieved by affixing the BELAC symbol in combination with a specific identification of the accreditation application and the accreditation number underneath the symbol.

For an inspection executed under accreditation in the capacity of an accredited inspection body, the BELAC symbol with associated identification of the accreditation application and accreditation number shall be affixed to the inspection report.

The use of the BELAC symbol with the identification of the application may in some cases be replaced by a wording.

If BCCA's accreditation status changed, BCCA would notify its customers for the corresponding activity so that they can adjust any references to accreditation accordingly.

Additional information on the accreditation status of BCCA services can always be obtained at: mail@bcca.be.

5 RESPONSIBILITIES OF BCCA

As an accredited body, BCCA is responsible for informing its Clients of the conditions for referring to accreditation and use of the BELAC symbol.

BCCA is also responsible for the proper follow-up of the reference to its accreditation. In the event that it is determined that the reference to its accreditation has been misused or incorrectly used by its Clients, BCCA shall take the necessary actions and shall inform BELAC accordingly.

If a Client wishes to refer to BCCA's accreditation, he is compelled to first submit this to BCCA so that the conformity with the regulations of BELAC in this respect can be verified.

BCCA reserves the right to prohibit the Client to refer to BCCA's accreditation or to request him at any time to correct it.

A repeated or serious breach of the foregoing provisions may lead to sanctions according to the modalities laid down in the BCCA certification rules.

6 REFERENCES TO BCCA'S ACCREDITATION BY THE CLIENT

6.1 By whom? Under what conditions?

The reference to BCCA's accreditation may be used by Clients as long as the following conditions are met:

- The certification was **granted** by BCCA under accreditation (thus depicting the BELAC symbol) and BCCA's accreditation for it is valid;
- There is an ongoing **contractual relationship** between the Client and BCCA;
- The certification granted by BCCA is **valid**,
 - According to the period of **validity** and any specific conditions mentioned on the certificate;
 - The certification is not subject to any **sanction** (suspension or withdrawal);
 - The certification was not voluntarily terminated (permanently or temporarily) by the Client.

The right to refer to the accreditation is not transferable to parties other than the Client.

The reference to BCCA's accreditation by the Client will always be made in a way that does not damage the reputation of either BCCA or the accreditation body BELAC. The reference will also not be misleading as to the scope of this accreditation.

6.2 When? On what documents?

6.2.1 General

The reference to the accreditation may only appear on informational or advertising documents that correspond to the activities or items for which the BCCA certificate was granted.

The BELAC symbol must not appear on:

- Stationery with the Client's letterhead which is for general purposes;
- Documents related to activities other than those covered by the certification granted by BCCA.

6.2.2 Special provisions for Clients, holders of management systems certification

When the certification granted by BCCA covers only the Client's management system, the Client may not mention BCCA's accreditation on products, packaging, reports and other documents of the same nature.

This provision also applies when BCCA has only granted a certification for the management system of a laboratory, inspection body or producer of reference materials. Calibration certificates, test reports, inspection reports or reference materials thereof may not contain any reference to BCCA's accreditation.

6.2.3 Special provisions for Clients, holders of certification for products, processes and services

The reference to accreditation by BCCA (and in particular the use of the accreditation symbol) may not be affixed by the Client to products and packaging.

However, reference may be made to BCCA's accreditation on accompanying documents when the requirements listed in §6.1 are met.

6.2.4 Special provisions for Clients for whom BCCA issues calculation reports

The use of the BELAC symbol is not permitted for Clients to whom BCCA has issued an accredited calculation report.

6.2.5 Special provisions for clients (holder of a certification or not) for whom BCCA acts as an accredited inspection body

The use of the BELAC symbol is not permitted for clients (holder of a certification or not) to whom BCCA has issued an inspection report under accreditation.

However, the reference to the BCCA accreditation in the form of text may appear on informative or publicity documents of the client, insofar as this corresponds to the object to which the inspection report relates.

6.3 Form modalities for the reference to the accreditation

The reference to the accreditation may be used by the Client only if:

- The Client's own logo and/or designation also appears on the document;
- The Client's own logo and/or designation is used together with the logo and/or name of BCCA;
- The number of the BCCA accreditation certificate is mentioned under the BELAC symbol or in the sentence referring to the accreditation;
- The dimensions of the BELAC symbol remain smaller than the dimensions of the Client's own symbol and the BCCA logo.

The BELAC symbol is always represented by the BELAC logo supplemented by the accreditation certificate number with reference to the accreditation application concerned, as depicted by BCCA on the delivered certificate or inspection report.

The BELAC symbol may only be displayed in its own specific color, namely PANTONE RUBINE, or in black.

The symbol can be obtained in electronic form from BCCA.

Instead of using the BELAC symbol, a Client may also refer to it using the wording "*BCCA asbl/vzw is accredited by BELAC under the certificate number xxx-021*", where **xxx** is to be replaced by the relevant accreditation application as appears on the BELAC certificate

The Client may not refer to the international mutual recognition agreements on accreditation (e.g. EA MLA, IAF MLA) that BCCA might have mentioned on its certificates.

**YOUR PARTNER FOR CERTIFICATION
IN THE CONSTRUCTION SECTOR**



ASBL BELGIAN CONSTRUCTION CERTIFICATION ASSOCIATION VZW

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